Agenda 28/10/2021

Attendees:
- Colin Stock: s3922272
- Gesina Sands: s3921234
- Liane Wong: s3923671
- Michail Christofis: s3923089
- Samuel Saad: s3922640
- Tai Tran: s3918375

Item 1 (15 minutes)
- How is everyone doing and when will everyone have their work done and what do you need
  - Colin (Script, Project Description)
  - Samuel (Aims)
  - Michail (Group Processes)
  - Liane (Team Profile, Tools and Tech)
  - Gesina (hows plans and progress going, what do you need to write up the testing section)(needs the script)
  - Liane and Samuel (what do you need for tools section)
  - Tai (Timeframe with Colin)
  - Liane and Gesina (how are the risks going)
  - Samuel and Gesina (how are skills and jobs going)
  - Liane and Michail (website any issues)
  - Colin and Michail (Group Processes and Scope and Limits)
  - A5 presentation

Item 2 (15 minutes)
- What goals should we set for our app (we don't need to achieve all of them this will help in the timeframe section and the scope and limits section)
  - app website with database
  - web scrapers (Michail done)
  - user interface mock up
  - creating coins with users
  - back end coding sections
  - maybe a goal we won't achieve is having some settings that allow the app to interact with smart cars so you can just plug the phone in and the app will directly give the route to the car

Item 2 (5 minutes)
- Roles what should we do with roles. We need a write up of what these roles are and how they change or if we didn't use roles why we didn't use roles
  - It is sometimes useful to define roles for particular participants, such as Lead Developer, or Technical Designer, or User Interface Designer. It is also possible that roles are changed from week to week, depending on what needs to be done next. Have you defined any specific roles for your project? If so, describe and justify these. If not, describe your process and justify why there are no specific roles.

Open Issues (10 minutes)
Does anyone have any issues to discuss or anything else they would like to bring up
- Do you need help would you like to be a part of something your not

Reviewing Tasks
Gesina goes through minutes so everyone has a clear idea of what everyone is doing

Minutes submitted by: Gesina Sands
Minutes approved by: